**LETTER OF ACCEPTANCE**

for Erasmus+ Students Mobility for Traineeship

for the academic year 2017/2018`

We confirm that we are willing to host

|  |  |
| --- | --- |
| Name of the student |  |
| University |  |
| Faculty |  |
| Date of birth |  |
| Sex |  |
| Nationality |  |
| E-mail |  |

for a traineeship under the Erasmus+ Students Mobility for Traineeship.

We intend to entrust him/her with tasks and responsibilities according to his/her studies, qualifications and knowledge.

**Data of receiving organization**

|  |  |
| --- | --- |
| Name | AGROTURYSTYKA "BRZOZA" |
| PIC number | 934092541 |
| Website | www.bugajski.pl |
| Address | Ciechocińska 23 |
| Postal code | 87 103 |
| City | Brzoza |
| Country | Poland |
| Contact person for administrative information  Name:  Position :  Phone:  e-mail : | Robert Bugajski  Owner  0048 601845955  robert@bugajski.pl |
| Mentor name/ supervisor of receiving organisation  Name:  Position:  Phone:  e-mail: | Robert Bugajski  Owner  0048 601845955  agroturystykabrzoza@onet.pl |
| Description of the oragnization | Agro tourist farm  located in the central part of POLAND near TORUN city |

**Planned period of the mobility:**

from [day/month/year] ………................... to [day/month/year] ………........................

**Placement duration:**

............months - Working hours per week 35h (per day 7h)

Your days of work will be Monday, Tuesday, Wednesday, Thursday and Friday from 8:00am to 3:00pm.)

**Main language of work**

……English....

**Level of language competence requested at the beginning of the traineeship**

⌧A1 A2 B1 B2 C1 C2

**Detailed programme of the traineeship:**

...In the first weeks, the student will receive information about the business, employee relations and customs of the company.

...Tasks of the traineeship: interaction with visitors and school groups (guiding riding ponies, monitoring quad tracks, operating beverage kiosk, etc.), landscaping, animal grooming, participating in the daily life of an agro-touristic farm and helping in modernizing projects.

...Director of receiving organization will monitor the trainee and tasks given.

**Knowledge, skills and competences to be acquired by the trainee at the end of the traineeship:**

...Acquiring knowledge and skills about the agro-touristic farm, life and works

...Learning how to protect and clean the natural environmental place

...Improving languages skills, both English and Polish

...Acquiring knowledge and skills about the Polish culture, people, history, etc,

...Building teamwork and cooperative skills through interaction with visitors and mentors

...Gaining leadership abilities through interaction with various tasks related to the farm

...Utilizing technical business administration knowledge towards practical experience

**Signature of the Supervisor**

………………………………………………………………. Date ………………

Stamp of the organization